

DICKSON EDUCATIONAL SERVICES, LLC

Employment Application



APPLICANT INFORMATION			
Last Name:		First:	M.I.: Date:
Street Address:			Apartment/Unit #
City:		State:	ZIP:
Phone:		E-mail Address:	
Date Available:	Social Security No.:		Desired Salary:
Position Applied for:			
Are you a citizen of the United States?		YES <input type="checkbox"/> NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?		YES <input type="checkbox"/> NO <input type="checkbox"/>	If so, when?
Have you ever been convicted of a felony?		YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, explain:

EDUCATION			
High School:		Address:	
From:	To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree:
College:		Address:	
From:	To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree:
Other		Address:	
From:	To:	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree:

REFERENCES		
<i>Please list three professional references.</i>		
Full Name	Relationship/Company	Phone

CERTIFICATION			
Professional Certifications	State	Date of Expiration	Areas and/or Grades covered

PREVIOUS EMPLOYMENT			
Company:		From:	To:
Supervisor:	Phone:	May we contact supervisor? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:		Reason for Leaving:	

Company:		From:	To:
Supervisor:	Phone:	May we contact supervisor? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:		Reason for Leaving:	

Company:		From:	To:
Supervisor:	Phone:	May we contact supervisor? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Job Title:	Starting Salary: \$	Ending Salary: \$	
Responsibilities:		Reason for Leaving:	

DISCLAIMER AND SIGNATURE	
<p>I hereby certify that all information provided in this application is true and accurate to the best of my knowledge, and I understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.</p> <p>I authorize the references listed on this application to give Dickson Educational Services, LLC any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing same to Dickson Educational Services, LLC.</p> <p>I understand that Dickson Educational Services, LLC is required by Texas Education Code Section 22.0834 to obtain criminal history record information on all applicants selected for employment. I authorize any law enforcement agency, including, but not limited to, any police department of the Department of Public Safety as well as the Texas Department of Corrections to furnish Dickson Educational Services, LLC any such record. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.</p>	
Printed Name:	
Signature:	Date

Please return this application with cover letter, resume, transcripts, certifications, and other pertinent information to:

Dickson Educational Services, LLC
 Attn: Human Resource Department
 PO Box 131
 Haslet, Texas 76052

HR@jqdickson.com

Dickson Educational Services, LLC is an Equal Opportunity Employer (EOE). Qualified applicants are considered for employment without regard to age, race, color, religion, sex, national origin, disability or veteran status.

DICKSON EDUCATIONAL SERVICES, LLC
CONSENT TO PERFORM CRIMINAL HISTORY BACKGROUND CHECK
FOR PROFESSIONAL EMPLOYMENT

Senate Bill 9 directs school district contractors (i.e., Dickson Educational Services, LLC) to obtain state and national criminal history background searches on their employees who will have direct contact with students, and to receive those results through the DPS criminal history clearinghouse (Fingerprint-based Applicant Clearinghouse of Texas – FACT). To comply with Senate Bill 9 requirements, Dickson Educational Services, LLC will complete, or caused to be completed a background check for each individual who will represent Dickson Educational Services, LLC. If background checks are completed by the district, records should be maintained in accordance with district policy for the duration of rendered services.

APPLICANT INFORMATION

Full Name: _____ Date of Application: _____
Last First M.I. mm/dd/yyyy

Maiden and/or other Last name used: _____ Social Security #: _____

Mailing Address: _____ Street Apt. /Unit#: _____

City: _____ State: _____ Zip Code: _____

Driver's License #: _____ DL State: _____ Date of Birth: _____
mm/dd/yyyy

Phone No.: _____
Home Cell Work

Do you have a Texas Educator Certificate? Yes No Validity Period: _____ – _____
mm/dd/yyyy mm/dd/yyyy

APPLICANT CERTIFICATE AND RELEASE (please read carefully and sign below)

I hereby certified that all information given herein is complete and accurate to the best of my knowledge. I understand that omission, false, inaccurate or misleading information on this consent form may disqualify my services with contracted schools on behalf of Dickson Educational Services, LLC and its affiliates. I agree that by signing this consent form, I authorize Dickson Educational Services, LLC, the contracted district, or contracted charter to conduct a criminal history background check for purposes of evaluating my qualifications. For the duration of my employment, I expressly authorize the use of any information provided during the application process in performing the criminal history check.

Applicant's Signature: _____ Date: _____

APPLICANT QUESTIONNAIRE

First Name: _____ Last Name: _____

1. Why are you interested in working for Dickson Educational Services, LLC?

2. What reasons do you have for leaving your current (or most recent) job?

3. Have you ever been involuntarily terminated? If yes, explain.

4. Based on what you know about the position we are recruiting for, what skills and experience do you have directly related to this position?

5. What would your previous supervisors say are your strengths? What about weaknesses?

6. What work accomplishment are you most proud of?

7. What are your salary requirements?

8. If offered a position, when would you be available to start?

Name: _____

Signature: _____

Date: _____